

Security & Vetting Solutions Ltd – IDV Platform Terms of Use Online Digital Identity Checks

Last updated September 2022

These supplementary terms are deemed to be automatically accepted by any user of the IDV Platform for the purpose of completing online digital identity verification checks and are in addition to the terms as published by Security & Vetting Solutions Ltd at <https://www.security-vetting.co.uk/terms-and-conditions/>

The IDV Platform terms may be updated with a 1 month notice period.

Date of Acceptance.

IDV Platform users and their organisation (herein known as the Client) accept these terms in full as of the account initiation date with terms remaining in force for the duration of the account holders' access plus one calendar year following account closure.

Background:

You have agreed, or are about to agree, to use the IDV Platform for the purpose of digital identity verification. The IDV Platform will enable the user and/or its organisation to conduct digital identity checks in compliance with stated Government guidelines as follows:

- DBS Basic ID Check
- DBS Standard/Enhanced ID Check
- Right to Work (RTW)
- Right to Rent (RTR)
- RTW/RTR with DBS Basic ID Check
- RTW/RTR with DBS Standard/Enhanced ID Check

This service provider has attained UKAS accreditation for the purposes of approval that the checks are compliant with the relevant identity checking policies as issued by the Home Office for Right to Work and Right to Rent Check and the criminal record identity checking policies as issued by the DBS.

The Relying Party remains liable for undertaking their own due diligence. The use of the UKAS accredited IDV Platform who are providing a verified identity to the required Level of Confidence simplifies the risk assessment process. A Relying Party does not need to undertake additional due diligence on the IDV Platform or the verified identity if the Level of Confidence meets the required level in accordance with the compliance checks as below:

- DBS Basic ID Check
- DBS Standard/Enhanced ID Check
- Right to Work (RTW)
- Right to Rent (RTR)
- RTW/RTR with DBS Basic ID Check
- RTW/RTR with DBS Standard/Enhanced ID Check

Services

1. The UKAS accredited provider shall provide the following services:
 - a. The IDV Platform will allow a user to onboard themselves and share verified attributes with relying parties. The service includes sharing with you an identity and current address which can meet the requirements of the Policy. The IDV Platform can be configured to either meet the DBS requirements, the Right to Work requirements or both DBS and Right to Work.
 - b. If a candidate is unable to meet the requirements of the Digital IDV Platform, in person checks will be provided by the Post Office Limited in branch and facilitated by the UKAS accredited provider, which can help the candidate meet the requirements of the DBS document checking policy only. Right to Work checks and Right to Rent checks are not available via the in person checks at the Post Office.
 - c. The IDV Platform embedded identity verification service, will allow a user to prove their identity and current address to the level required by the Policy.
 - d. The IDV Platform shall maintain uptime in excess of 98% in any rolling 3-month period.

Transaction Fees & Charges

1. Fees are as agreed in the fee schedule and fees may be amended by Security & Vetting Solutions Limited with 3 months' notice in writing.
2. An annual licence fee as stated in the fee schedule is automatically invoiced on the anniversary date unless you give us at least 1 months' notice in writing that you wish to terminate the service.
3. Transaction fees are deemed to have been incurred by the Client as soon as the candidate has completed any aspect of their identity verification process.
4. There is no charge if UKAS accredited provider cannot get the candidate to the required standard of identity verification.
5. Subject to credit status, transaction fees shall be paid by direct debit mandate to the Security & vetting Solutions Limited within 8-14 days of invoice date. The Client must accept and maintain acceptance of the direct debit mandate in order to have access to the IDV Platform.
6. Security & Vetting Solutions Limited and the Client may agree in writing other fee payment methods.

Restrictions

1. A requested transaction for Right to Work check only provides a GPG45 compliant identity which may be used for other HR vetting transactions. However, this check on its own cannot be used for DBS transactions due to the differences in the DBS and RTW/R policies.
2. DBS checks for employment purposes must be made as a combined DBS & RTW check. Failure to do so will void the check. The transaction fee will still apply.

IDV Platform & Data Protection

1. The parties agree:
 - a. When using the IDV Platform under the Government Department for Digital, Cultural, Media and Sport (DCMS) Framework then the UKAS accredited provider is a data controller in its own right, and when the UKAS accredited provider transfers the data to you then you become a data controller in your own right. When using the IDV Platform for you outside of the DCMS Framework and when storing any Attributes for you the UKAS accredited provider is acting as your Data Processor and UKAS accredited provider will do so in accordance with our standard data protection policies.
 - b. When using IDV under the DCMS Framework you must not use IDV Platform as the only method for identity verification. You must offer an alternative method. This is to ensure that the UKAS accredited provider can collect valid consent to biometric processing.
 - c. If the UKAS accredited provider receives a data subject access request from a data subject you will give UKAS accredited provider reasonable assistance in complying with the request where you are able to, for example using the user's email address or other identifier to provide UKAS accredited provider with a session ID number. The UKAS accredited provider will take the responsibility for, and incur the cost in, verifying the data subject's identity.

.....End.....

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